



## 2025-2026 Enrollment Process

January 2025

Hello NMP Families!

**Welcome to the upcoming 2025-2026 NMP Registration Process!** We are excited about the upcoming year and hope you will be joining us for another fun filled year of discovery and play! Please note we are not conducting an Open House for upcoming registrations.

New and interested families should contact Jenny Webb, Program Director to schedule an individual tour of the facility on school days.

**Registration forms will be emailed to current families so please check your primary and secondary email for the information.**

**Priority Registration for currently enrolled families and Northminster Church members begins January 7, 2025 and ends January 12, 2025. During this period, priority families can register and select their class options. All applications must be returned with a registration fee of \$75 per child, and a \$55 fee for church members or a second child. Registration forms must be returned to the Preschool Office prior to January 12, 2025.**

**Priority spaces cannot be guaranteed after January 12, 2025.**

**On January 13, Open Registration begins for new families.** During this period, new families can register and select their class options.

Registration is ongoing until all spaces are filled. If all spaces become filled, a waitlist is started for each class option and based on the date the application was received. All applications must have a registration fee of \$75, and a \$55 fee for church members or additional siblings to be placed on the waiting list.

**For returning families or Church member families, once your registration fee and form is received, a Tuition Agreement with your class assignment will be distributed the week of January 27, 2025. In this Tuition Agreement, the annual tuition is broken down into 10 equal installments. The Tuition Agreement is due within 30 days after acceptance along with the 1st Tuition Installment and Materials Fee.**

**After NMP receives the Tuition Agreement, 1st Installment and Materials Fee, your space in the program is guaranteed.**

The 2nd-10th tuition installment will be due the first of the month starting September 1, 2025 through May 1, 2026.

**(New Families will receive their Tuition Agreement when their first or second choice for class is available and will be due within 2 weeks after receipt of the Tuition Agreement. If class options are full, they will receive notice of a waitlist position.)**

In **July**, **The NMP Back to School Packet** is emailed to your primary email address. It contains the link to Five Star Online Registration System which will house all registration materials, well physical and immunization statements, and other required information.

Each family will receive a **Welcome Email** from their child's teacher in **August** with your Back to School Conference Time and Transition Week Schedule.

The **2025-2026 School Calendar** will be distributed in early spring and will be posted on the NMP website.

**Please fill out the attached enrollment information for the next school year and return it to me with the registration fees by 1/12/25.** Contact me if you have any questions regarding the upcoming school year or registration process. We look forward to another great year with your family!

Jenny Webb

Program Director

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