

ARTIST APPLICATION FORM



Welcome!

We are happy to announce that we plan to hold the fair on its normal date, the 1st Saturday of February:

Saturday, February 4, 2023

10 AM – 4 PM

703 Compton Road
Cincinnati, OH 45231
(513) 931-0243

As we did last year, we will monitor the status of Covid as the date approaches to ensure a safe environment for all.

Email: npcfineartsfair@gmail.com

Facebook: www.facebook.com/NorthminsterFineArtsFair

Key Dates

Dec 1, 2022

- Deadline for submission of artist application and jury photos

Dec 15, 2022

- Artists informed of jury results via email

Jan 25, 2023

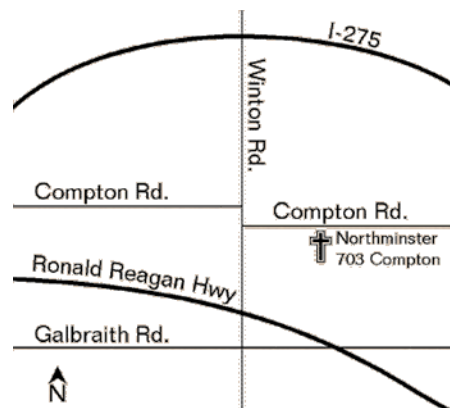
- Last date to provide Ohio Transient Vendors license number

Friday, Feb 3, 2023

- 6 - 9 PM Artist setup

Saturday, Feb 4, 2023

- 8 AM Doors open for artist arrival
- 10 AM - 4 PM Fair open to public
- 4 - 5 PM Artist cleanup



17th Annual Fair

- The Northminster Fine Arts Fair is a **juried show** open to artists in our region who wish to display and sell their original creations.
- In addition to fine art for sale, there is live music, gourmet food, Fair Trade vendors, a children's hands-on art area and more.
- Profits from the Fair will be donated once again to Visionaries + Voices, a local non-profit organization that provides representation, studio space, supplies, and support to more than 140 visual artists with disabilities.

Jury Process

- To be considered for the 2023 Fine Arts Fair, artists will need to submit their application along with three to seven photos of their work to the Art Fair Committee by December 1, 2022.
- We use an online application form for all submissions. Applications can be made by phone, tablet, or computer.

To access the application form, click on this link:

[2023 Northminster Fine Arts Fair Application](#)

The form has a section for uploading images. It lists one method of doing so (Drag and drop files here) but you can also simply click on the box and it will open a file directory where you can navigate to the desired file.

- Notification of the jury's decision will be emailed to artists by December 15, 2022.

Jury Image Quality

- The jury chooses artists for the show based on the images submitted.
- Every year, some artists are not selected for our show due to poor quality jury images: poor lighting, fuzzy images, cluttered images, reflections or glare, art propped on table at odd angles, tiny website photos, distant views not showing any art up close, etc. It's to your benefit to submit quality images that showcase your art.

Guidelines

- We are looking for artists who produce one-of-a-kind and limited-edition art and fine-art crafts, conceived and perfected by the artist's own hands and created in the artist's studio. All artwork is to be of the artist's own creation.
- We do not accept mass-produced art or art made using commercially available kits or patterns. We also do not accept soap, lotions, cosmetics, or food products.
- **Jewelry Makers:** This is a very competitive category. In addition to quality, we also consider how much of the jewelry's content was made and/or designed by the artist. Please indicate in the comments box or in a separate attachment what role you play in the creation of your pieces. It is also helpful to have close-up photos of your pieces, and at least one photo showing the range of your work.

Booth Space

- The Art Fair Committee will assign all spaces.
- Each artist is allocated one space. Each space is 8 by 8 feet. **Note:** We realize our booth space is smaller than most outdoor shows, but unfortunately, the size of our rooms do not allow us to accommodate larger booth sizes.
- At least one side of each booth space opens onto an aisle.
- Artists need to provide their own display boards, easels, lights, etc.
- Most booths are immediately adjacent to other booths. If you use display walls, please plan on only using the interior wall space.
- If desired, we can provide one rectangular table. Tables are either 6 or 8 feet long.
- Access to electrical outlets is available upon request (note that outlets may not be by your space and an extension cord, provided by you, may be required).
- Wi-Fi is available in all rooms with artist booths.
- Set-up will be on Friday, February 3rd from 6-9 PM.

Fees

- In lieu of an entry fee, we ask artists to make a contribution of 10% of their sales to Northminster to help cover the costs of the art fair. These contributions help pay for advertising the Fair to increase attendance.

Raffle

- We conduct a raffle featuring donated art work from participating artists.
- Donated items are displayed at the Fair's entrance to entice visitors to seek out those artists.
- Participating artists will be given a booth marker to recognize their support.

Demonstrations

- Artists are invited to demonstrate their creative process during the show.
- Demonstrations need to be conducted within the assigned booth space.
- Artists should be sure floors and walls are protected from spills or damage.
- No open flames, solvents, or other hazardous materials are allowed.

Ohio Transient Vendor License:

- We are required to maintain a record of the names, addresses, and vendor license numbers for each artist participating in the Fair. If you already have a vendor's license, please provide the number on the application form. If you do not have a license, you can wait until after jury results are announced before applying but we will need the license number by January 25th to secure your spot.
- If you do not have an Ohio transient vendor license, information on obtaining a vendor's license and filing returns can be obtained by one of the following methods:
 - [Online via Business Gateway link](#)
 - Paper Application (Note that online registration for the license is a much faster option than applying by mail.)

- The cost is a one-time fee of \$25. Note that there are monthly or semi-annual reporting requirements (even if you have no sales) until you cancel the license.
- Each artist is responsible for their own sales transactions and payment of all sales taxes.

Other

- All reasonable precautions will be taken for the safety of the artists' work.
- All insurance for the Northminster Fine Arts Fair is the responsibility of the artist prior to, during, and after the show.
- Submission of an application indicates agreement to these terms.